

UNIONVILLE-CHADDS FORD SCHOOL DISTRICT
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SCHOOL BOARD MEETING
Minutes
April 21, 2008

The April meeting of the Unionville-Chadds Ford School Board was held on Monday, April 21, 2008 in the Unionville High School Large Group Instruction room. Mr. Murray, President, called the meeting to order at 7:35 p.m.

The following members were present: Edward Murray, Kathleen Brown, Karen Halstead, Dr. Paul Price, Dr. Corinne Sweeney, Timotha Trigg, Edward Wandersee, and Dr. Therese West. Also present were Sharon E. Parker, District Superintendent, Kenneth Batchelor, Clifton Beaver, Robert Cochran, Jim Fulginiti, Rick Hostetler, Rich Hug, John Nolen, Mark Ransford, Dr. John Sanville, Bruce Vosburgh, community residents, members of the press, and Denise Miller, Recording Secretary.

Mr. Murray requested that the group stand for the Pledge of Allegiance to the flag.

Ms. Parker stated that we would now hear students from Unionville and Chadds Ford Elementary Schools singing the National Anthem.

Mr. Beaver, Unionville Elementary School Principal, recognized the combined chorus of students and thanked them for their fantastic sound. He requested that the student singers, artists and poets come forward. They included poets who are nationally published in the anthology of new poets and artists who are published in the iBook for *Arts in Action*, which will be celebrated at the Open House on May 1st.

Mr. Ransford, Chadds Ford Elementary School Principal, commented about the writers, inventors, music and art students, as well as the Lego robotics award winners.

The principals congratulated the students who participated this evening:

Unionville Elementary

Deepthi Aravind; Harris Avgousti; Hannah Bass; Selena Belohoubek; Ava Carlow; Brian Cortese; Elise Covert; Alex D'Allaird; Meredith Dietz; Kate Dorrell; Allison Harris; Jared Hockenberry; Janie Kim; Kaitlyn Russell; Samantha Tracy; Matthew VanAken; Olivia Young

Chadds Ford Elementary

Ryan Andes; Dan Beckman; Michael Daniels; Steven Daniels; Delaney Geib; Sean Green; Nick Ibrahim; Shashwat Kishore; Rae Narun; Elan Nash; Erika Roberts; Jacqueline Ruffini; Colette Savant; Olivia Savant; Emma Spoehr; Eric Takoushian; Maria Tinio; Andrew Vogt; Ivan Yen; Julia Zorab

Andrew Vogt played a violin solo for the group.

CALL TO ORDER

MEMBERS PRESENT

SUPER-INTENDENT'S REPORT

**Student Recognition:
Unionville &
Chadds Ford
Elementary
Schools**

Superintendent's Report – Continued

Ms. Parker stated that the students' gifts each day are great miracles. She reported on the following areas:

- Summer Enrichment Academies – This opportunity was reviewed last year. Course catalogs have been distributed for these academies. Mr. Batchelor stated that we looked at starting small and will offer the program over two weeks. We have over 30 programs and many students have already signed up for them. He asked that parents call with any questions. Ms. Parker stated that the program is self-funded and courses will not run without meeting a minimum of eight students per class. The academies will also be offered to students who do not attend school in Unionville-Chadds Ford, including private school students and children from other school districts.
- UHS Project / Referendum Vote – No matter how the vote turns out, it will be a better day for our students. They will still come to school on April 23rd, and she looks forward to the continued progress of our academic program and our arts programs.
- Co-Curricular & Student Life Committee – We are working on a goal to reevaluate our athletic and extracurricular programs. A report should be forthcoming in May or June.

Ms. Parker introduced Joe Carney from the Unionville Sports Council (USC). Mr. Carney thanked the Board for allowing the USC to be here tonight. The idea of the Council began with the USC logo four years ago, when parents who had not known too many people at the time wanted to be sure they were involved with the school. They decided to revisit this idea last December and learned a lot from having had children in the programs over these four years.

Mr. Carney introduced USC members who were present this evening: Craig Stevens (Doctor of Exercise Science at West Chester University; Teams), Greg Kurey (Legal Attorney), and Karen Bacci (Fund Raising). He outlined the USC mission statement to enhance the positive experience of sports and physical fitness in the U-CFSD and develop better students and citizens through an integration of philosophy and facility.

The group was puzzled about why the referendum was not passed in the fall. They decided to become educated about it and find out why a wealthy community with a low tax burden did not want to invest in its schools. They found that the community turned down needed classrooms, labs, and safety items because of extracurricular and physical fitness support (gym space, auditorium, fields/synthetic turf, 665 sq. ft. multipurpose room).

They decided to educate themselves and others in terms of the importance of sports and fitness. Mr. Carney stated that visitations took place with Athletic Directors from all of the Chester County high schools. They were very open to sharing information regarding their programs and budgets because they realize the importance of it. He cited research and academic testing studies (American College Testing Board, College Entrance Examination Board (SAT), specifically the NCHS (North Carolina High School Athletic Association) Study. They all indicate that extracurricular activities are good predictors of student success in life (better than SAT's, etc.).

**SUPER-
INTENDENT'S
REPORT
(Continued)**

**Unionville Sports
Council
Presentation**

It is up to the community to provide that philosophy and facilities for the students. Mr. Carney referred to several area school districts' philosophies. We developed a philosophy that includes 10 core values (available on their website). After conducting a facility review of UHS vs. 16 Chester County high schools, a huge difference between where everyone else is and where we are evident. If the referendum vote passes, we would go from the bottom to the middle of the pack.

Mr. Carney provided a PowerPoint presentation that included statistics from USC's research. U-CF ranked last for main gym size and next to last for total gym space (main/auxiliary/wrestling/multi-purpose)

Pictures of UHS's weight room/cardio room were compared with those of other districts:

- Twin Valley PE Center – 4,500 ft² and a classroom (1109 students)
- Downingtown East – 2,520 ft² (1,972 students)
- Phoenixville – 2,700 ft² (1,000 students)
- West Chester (Bayard Rustin) – 3,000 ft² (1,153 students)
- Oxford – 3,000 ft² (1,106 students)

Unionville High School's training room includes an extremities only whirlpool and has no ventilation.

Mr. Carney stated that we are one of four schools without synthetic turf fields. This puts our kids at a disadvantage because they don't practice on it. It would also take our kids in Marching Band off the parking lot. In response to Heidi Brown's question, he commented that colleges also ask for experience on turf fields.

The USC is planning a future capital campaign for academic and athletic excellence that would roll in with what the Board is planning if they go in that direction. The kickoff event will take place on May 9th at the Kennett Country Club. Other efforts include a sport house tour, beef and beer trade show, a small and large facility naming rights concept, and "bricks and lockers." Their goal is to raise \$5 million over a two-year period with their focus on space and better equipment.

Mr. Carney cited the *U.S. News* (11/2007) report of 18,790 high schools in 40 states that compared test scores by economic and ethnic slices. Conestoga High School was 79th in the country for best academic school, and they are the biggest supporter of athletics and extracurricular activities (biggest budget; best space).

In response to Ms. Parker's question, Mr. Carney stated that, on a seasonal basis, we have one of the highest percentages of student participation in extra-curricular activities in Chester County. She thanked Mr. Carney and members of the Unionville Sports Council for their efforts. They are sincerely appreciated.

In response to a resident's question regarding how many intramural teams exist at UHS, Mr. Carney stated that there were none. Mrs. Brown stated that we don't have the fields or the gym space for them.

Shannon Pitt, student representative, reported regarding:

- Student Council – MORP dance raised over \$1,000
- Elections – for Student Council are being held presently
- Pep Rally – will be held this Friday
- Talent Show – is coming up
- National Honor Society – Preparing for Spring Induction and working with Kennett NHS on a Kennett Senior Center Prom for elderly people (on May 31st at the Kennett Senior Center)
- Speech & Debate Team – Shaina Sklar will attend all three national competitions and is the only girl going from eastern Pennsylvania.
- Prom – Students were pleased in looking at the Valley Forge Convention Center; pleased with the facility and impressed by how much they wanted our business
- SHOC Day – May 2nd – to help upcoming freshman students
- Musical – was a big hit this year
- Spring Play – *Rumors* coming up on April 24-26
- Murals – New murals in the Library were put up by the Public Art Club and look great
- PSSA Testing/Final Exams – Students' responses to the incentive for not taking final exams is great
- Vote Yes Campaign Day – A number of students were out supporting that effort

Mr. Murray requested that residents limit their comments to three minutes.

Carol Apicella, East Marlborough Township resident, commented about a letter to the editor that she composed. She used an analogy where you see your doctor, are examined for your health, and he decides that a big operation could help you for the next 50 years. Would you just let them do half of the operation? Would you opt for a band-aid and pay twice as much later? Would you study it and find you had to do the operation anyway? She would decide to do the whole thing. Mrs. Apicella stated that our Board and Administration, who are our experts, studied the high school needs for many hours and months. She will be voting yes.

Bruce Yelton, Pocopson Township resident, stated that he would get a second and a third opinion.

Scott Litzenberg, East Marlborough Township resident, thanked the Board for doing their homework since last fall and coming to a solid conclusion. They are taking the high road and using real numbers. He is very proud of how we have handled this over the last few months. Audience members applauded.

Tom Pancoast, Pocopson Township resident, stated that lots of people want to come out and complain, although they did not return to the community meetings when the Board and Administration came back with the answers. He was surprised at the few people who returned to the second and third community meetings. The Board did a great job.

STUDENT REPRESENTATIVE REPORT

RESIDENTS' COMMENTS

Dr. Price stated that there is really no low-cost alternative. If you vote no, you'll cost yourself more money in the long run.

Mr. Wandersee thanked Joe Carney and the Unionville Sports Council. They are going in the right direction, and he is happy to see all of the booster groups driving forward with common objectives for the school.

Mrs. Brown announced that students who are the east coast regional polo champions will be going to Dallas, Texas to compete against teams from Toronto, Ontario, Canada and El Dorado, California.

Mrs. Trigg congratulated Shinauk Kishore who won 1st place at the Lehigh University AT&T Math Challenge. She extended wishes for good luck to him at the American Math Olympiad. Shinauk is one of the few students in Pennsylvania to qualify for that competition.

Mrs. Halstead commented about the refreshing presentation and positive gathering of great minds to come together for good problem solving in the name of the Unionville Sports Council. She hopes all of us can come together after tomorrow to do great things. Mrs. Halstead talked about the hurt of purposeful divisiveness in our community and hopes she never sees this again.

The USC has done what we need to do by coming together to work to raise money. Negativity solves nothings. It's great to work with everyone for the students and very heartwarming. The no's cannot really win.

Mr. Murray complimented UHS teacher/East Marlborough Township resident, Scott Litzenberg, for the class he has exhibited in the abuse of his property and his non-bitter attitude. He should be praised every day.

It was moved by Dr. Sweeney and seconded by Mrs. Halstead to approve the Minutes for the March 17, 2008 Regular Board Meeting (pp. 3.a.1-10).

Motion carried (8-0).

The following financial statements and reports were reviewed:

1. General Fund Treasurer's Report – March, 2008 (pp. 3.b.2)
2. 2007-2008 GF Function Revenue Analysis with Details of 6100's and 7000's as of March, 2008 (p. 3.b.3)
3. 2007-2008 General Fund Function-Object Expenditure Analysis as of March, 2008 (pp. 3.b.4-6)
4. Category Expenditures Analysis – March, 2008 (p. 3.b.7)
5. Capital Projects Fund Report – March, 2008 (p. 3.b.8)
6. Construction Project Reports – March, 2008
 - a. Unionville High School & Fields Renovation Project Budget Reports – March, 2008 (pp. 3.b.9-10)
7. Outstanding Projects Summary – March, 2008 (p. 3.b.11)
8. Capital Reserve Fund Report – March, 2008 (p. 3.b.12)
9. Health Care Trust Fund Report – March, 2008 (p. 3.b.13)
10. Debt Service Reserve Fund Report – March, 2008 (p. 3.b.14)
11. Chadds Ford Elementary School Field Trip Report – September 1, 2007 through March 11, 2008 (pp. 3.c.1-2)
12. UHS Activities Balance Sheet – Jan. 31-March 31, 2008 (pp. 3.c.3-6)

**COMMENTS –
SCHOOL
DIRECTORS**

**MINUTES
APPROVED**

**FINANCIAL
STATEMENTS
& REPORTS**

3.a.5

Mr. Murray requested that the secretary file the statements and reports.

It was moved by Mrs. Halstead and seconded by Dr. West to approve the Bill List for March 20, 2008 in the amount of \$2,124,382.46 (pp. 3.d.1-18).

Motion carried (8-0).

It was moved by Dr. West and seconded by Dr. Sweeney to approve the April, 2008 Budget Transfers for 2007-08 as on the attachment (p. 3.e.1).

Motion carried (8-0).

Mr. Wandersee stated that each of the following items for Facilities has been discussed at the last Board meeting.

In response to Mrs. Trigg's question, Mr. Hostetler stated that these items would be funded from the Capital Reserve budget (long-range plan).

The partial roof replacement at Hillendale Elementary has needed to be completed for 7-8 years and was identified during the feasibility study.

In response to Mrs. Trigg's question regarding the middle school, Ms. Parker stated that a 5-10 year range was given. Mr. Hostetler stated that major work at the middle school was not anticipated since the last project was completed in 1997. Ms. Parker referred to the direct question that was put to the administration and fielded as such, based on the time that has elapsed since the last renovation and a risk assessment that was done on spring break for insurance purposes. Mr. Hostetler stated that if the Board decided to do a study now, it would take three years to get to the design phase.

It was moved by Mrs. Halstead and seconded by Mrs. Trigg to award the Bid for the Fire Alarm Replacement System at Unionville High School to Tri-M in the total amount of \$164,564.00, and authorize the Administration to execute all documents, as appropriate, concerning this award, as on the attachments (pp. 4.a.1-2).

Motion carried (8-0).

It was moved by Mrs. Halstead and seconded by Mrs. Trigg to award the Bid for the Partial Roof Replacement at Hillendale Elementary School to Weatherproofing Technologies in the total amount of \$213,225.89 (per the AEPA Multi-State Joint Purchasing Co-op), and authorize the Administration to execute all documents, as appropriate, concerning this award, as on the attachments (pp. 4.a.1,3).

Motion carried (8-0).

It was moved by Mrs. Brown and seconded by Mrs. Halstead to award the Bid for Color Coating of the Track at Unionville High School to Atlas Track in the total amount of \$116,436.81 (per the AEPA Multi-State Joint Purchasing Co-op), and authorize the Administration to execute all documents, as appropriate, concerning this award, as on the attachments (pp. 4.a.1,4-5), and to direct Mr. Hostetler not to proceed if we go to a new surface.

Motion carried (8-0).

**BILLS
APPROVED**

**BUDGET
TRANSFERS**

FACILITIES:

**Bid Award –
Fire Alarm
System, UHS**

**Bid Award –
Partial Roof
Replacement,
HES**

**Bid Award –
Color Coating/
Track, UHS**

It was moved by Mrs. Halstead and seconded by Mrs. Brown to award the Bid for the Replacement Commercial Lawn Mower to Stoltzfus Farm Service in the total amount of \$15,909.42 (per State Contract #2420-01), and authorize the Administration to execute all documents, as appropriate, concerning this award, as on the attachments (pp. 4.a.1,6).

Motion carried (8-0).

Mr. Baker joined the meeting via telephone conference call.

It was moved by Mrs. Halstead and seconded by Mrs. Trigg to award the Bid for the Public Address System at Hillendale Elementary School to Intellicom in the total amount of \$17,462.16 (per the PEPPM State Contract), and authorize the Administration to execute all documents, as appropriate, concerning this award, as on the attachments (pp. 4.a.1,7-9).

Motion carried (9-0).

It was moved by Mrs. Halstead and seconded by Dr. Sweeney to award the Bid for the Telephone Replacement System at Patton Middle School to 3Com in the total amount of \$24,949.53 (per the PEPPM State Contract), and authorize the Administration to execute all documents, as appropriate, concerning this award, as on the attachments (pp. 4.a.1.10-11).

Motion carried (9-0).

It was moved by Dr. Sweeney and seconded by Dr. West to approve the Summer Maintenance Employees as on the attachment (p. 4.g.1).

Motion carried (9-0).

It was moved by Mrs. Halstead and seconded by Mr. Wandersee approve the Interested Parties for Summer Maintenance Employment, in the order the names were drawn in tonight's lottery, as on the attachment (p. 4.g.2).

Motion carried (9-0).

It was moved by Mrs. Halstead and seconded by Mr. Wandersee to award the Bid for the Chester County Intermediate Unit Joint Purchasing Board for Custodial Supplies (Bid #2789-01) in the total amount of \$76,931.61, as on the attachments (pp. 4.a.1,12).

Motion carried (9-0).

Mrs. Brown stated that there were no action items for Curriculum and Educational Technology this evening. A report was given at the Board Curriculum Committee meeting on April 14th.

**Facilities
(Continued)**

**Bid Award –
Commercial
Lawn Mower**

**Bid Award –
Public Address
System, HES**

**Bid Award –
Telephone
Replacement
System – CFP-MS**

**Summer
Maintenance
Employees**

**Interested Parties
for Summer
Maintenance
Employment**

**Bid – Custodial
Supplies (CCIU
Joint Purchasing
Board)**

**CURRICULUM &
EDUCATIONAL
TECHNOLOGY:**

Mr. Wandersee thanked Dr. Joseph O'Brien (CCIU Executive Director) and Joseph Lubitsky (CCIU Director of Business) for presenting the I.U. budget at the April Work Session. This is the first time we have had the budget presented, and it was very helpful.

It was moved by Mr. Wandersee and seconded by Mrs. Halstead to approve the Chester County Intermediate Unit's 2008-2009 Core Services Budget in the amount of \$14,903,252. (*Chester County School Districts' Contribution to Core is \$603,727 – U-CF's share is \$42,830 – U-CF's share for 2007-08 was \$43,043; decrease of 0.497%*).

Motion carried (8-0-1). Mr. Baker abstained.

It was moved by Mr. Wandersee and seconded by Mrs. Halstead to approve the Chester County Intermediate Unit's 2008-2009 Occupational Education Budget in the amount of \$19,603,379. (*Chester County School Districts' Contribution to Occupational Education is \$14,223,367 – U-CF's share is \$314,932 – U-CF's share for 2007-08 was \$305,357; increase of 3.1%*).

Motion carried (8-0-1). Mr. Baker abstained.

It was moved by Dr. Sweeney and seconded by Mrs. Trigg to approve the following personnel items (agenda items 7.a. through 7.h.):

- a. Professional Conferences (9)
 1. Approve the Attendance at Professional Conferences as on the attachments (pp. 7.a.1-2)
- b. Retirements (2)
 1. Frank Mitchell – Patton Middle School Guidance Counselor (ERIP), effective at the end of the 2007-2008 school year
 2. James Molleca – District Individualized Student Services Director, effective July 1, 2008
- c. Resignation (1)
 1. Elizabeth Krapf – Hillendale Elementary School Grade Level Paraprofessional, effective March 13, 2008
- d. Reclassifications (3)
 1. Kevin D. Mehr – from Substitute Custodian to full-time, 12-month Custodian at Hillendale Elementary School, effective March 17, 2008, at a salary of \$12.97 per hour
 2. Linda Miller – from full-time, 12-month S-III Secretary to full-time, 12-month, S-II Office Manager at Unionville High School, effective July 1, 2008
 3. Joseph West – from M-II Skilled Mechanic to M-IA Head Mechanic in the Transportation Department, effective April 16, 2008, at a salary of \$24.46 per hour

FINANCE:

**CCIU Core
Service Budget –
2008-2009**

**CCIU
Occupational
Education
Budget –
2008-2009**

PERSONNEL:

**Professional
Conferences**

Retirements:

F. Mitchell

J. Molleca

Resignation:

E. Krapf

**Reclassifi-
Cations:**

K. Mehr

L. Miller

J. West

Personnel - Continued

- e. Supplemental Contracts (7)
 - 1. Dominick Morettini - 7th Grade Boys' Lacrosse
 - 2. Justin Smith - J.V. Baseball
 - 3. Erin Vosburgh - Assistant Girls' Lacrosse
 - 4. Betsy Ballard - Concert Chaperone
 - 5. Jennifer Fulton - Concert Chaperone
 - 6. Gail Humes - Concert Chaperone
 - 7. Linda Sordi - Concert Chaperone

- f. Substitutes (7)
 - 1. Katherine Broadley - Elementary & Middle School
 - 2. Lauren DePaoli - Elementary
 - 3. Carl Doerr, Jr. - Social Studies
 - 4. Charles Manning - Biology
 - 5. Kelly Ott - Social Studies
 - 6. Kimberly Parra - Counselor
 - 7. Margaret Walton - K-12

- g. Leaves (3)
 - 1. Jennifer Sarno – Unionville High School Math Teacher, revised Leave Request from six-week Leave per doctor's note beginning approximately July 4, 2008 to six-week Maternity Leave per doctor's note followed by an additional six-week Leave per FMLA
 - 2. Catherine Rabadi – Chadds Ford/Hillendale Elementary School Kindergarten Teacher, Unpaid Leave for the 2008-2009 School Year
 - 3. Mandi Quinn – Extend Leave from Current eight-week Maternity Leave per doctor's note and FMLA through the end of the 2007-2008 School Year

- h. Employ (1)
 - 1. Wendy Schropf – Part-Time Grade Level Paraprofessional at Hillendale Elementary School (5 hours per school day), effective April 2, 2008, at a salary of \$11.92 per hour

Motion carried (9-0)

Mrs. Halstead stated that the Co-Curricular and Student Life Committee met tonight before the Board meeting. They discussed the athletic season and class dues coming under the accounting system under Mr. Cochran; listing more activities on the high school website; and student eligibility this year for National Honor Society.

Dr. West reported for Communications regarding the items that were discussed in depth at the Work Session:

- 1. PTO Advisory Board – Meeting date changed from May 5th to Tuesday, May 13th at 7:00 PM
- 2. Coffee Chats – Scheduled for May 6th at Landhope and Starbuck's Dilworthtown

**Personnel
(Continued)**

**Supplemental
Contracts**

Substitutes

Leaves:

J. Sarno

C. Rabadi

M. Quinn

Employ:

W. Schropf

**CO-CURRICULAR
& STUDENT LIFE**

**COMMUNI-
CATIONS**

Mr. Wandersee stated that there were no action items for Legislation and Policy this evening. He commented about the tax credit that will be seen from Pennsylvania gambling revenues. This should average about \$169 per household across the state, with the actual figure being published in early May (For more information, see the website at www.papropertytaxrelief.com). Mr. Cochran stated that we would have to calculate the tax credit amount by the number of eligible homes. Mr. Wandersee mentioned that this would be a common amount across all homeowners in our district, irregardless of their home assessment.

**LEGISLATION
AND POLICY**

Mr. Wandersee reported about the overwhelming rejection of the proposed graduation requirements by 120 school districts and many other organizations (i.e. PSBA, NAACP, etc.). Mrs. Brown commented about State Representative Chris Ross taking a negative position on the proposed regulations as well. Mr. Wandersee stated that Ms. Parker had also sent information out regarding the proposed requirement.

Mr. Murray reported for the Center for Arts & Technology/ Intermediate Unit and Special Education. He saw Dr. Joe O'Brien, CCIU Executive Director, at the Board Work Session. There is continued good news regarding the technical college. They are enrolling students for the 2008-2009 school year and the project is on budget. Superintendent Parker commented about having attending an event on Friday for the groundbreaking at Delaware County Community College. This shows great progress in going forward.

**C.A.T./
SPECIAL
ED. / I.U.**

Louise Cleveland, U-CFEA President, stated that she was commenting tonight solely as a teacher at the Charles F. Patton Middle School. Even though we are tabling the middle school beyond the point where she and Mr. Vosburgh will be there, please do not ignore the safety at the doors. The buzzer system is a stopgap measure but Mrs. Cleveland hopes we do not ignore that for 5-10 years. We need to protect our children.

**RESIDENTS'
COMMENTS**

Heidi Brown, Chadds Ford Township resident, echoed Tom Pancoast's comments about the community meetings. Questions were answered, particularly at the second and third meetings. She encouraged the Board to have those meetings in the future also to keep everyone in the loop and not so separated.

Lawrie Bolger, Pocopson Township resident, commended the Board for the communication efforts of late. In response to her question about whether there was planned communication for the day following the election, Ms. Parker stated that the Administration will gather at her home to assemble tallies. A framework has been prepared and will be communicated on the website.

Bruce Yelton, Pocopson Township resident, commented about his belief that people from the first community meeting did not return to the second and third meetings because they expected answers at the first session.

Mrs. Trigg noticed at the Curriculum meeting how nice it was to have Louise Cleveland at the meetings.

Mrs. Halstead expressed her thanks and asked that everyone vote tomorrow. She will be at the Crosslands polling place.

The meeting was adjourned at 9:02 p.m.

Respectfully submitted,

Kathleen M. Brown
Secretary

**BOARD
MEMBERS'
COMMENTS**

**MEETING
ADJOURNED**