

2019-20 Student and Parent Device Chromebook Contract

The Unionville-Chadds Ford School District is committed to preparing our students for a 21st century global society. To that end, we are providing a Chromebook to all students with the goals of:

- Increased opportunities for collaboration, communication, and creativity
- Increased student engagement in a personalized learning environment
- Increased use of technology to enhance teacher instruction
- Improved access to both teacher content and robust internet resources to foster acquisition of knowledge and skills

Chromebook Expectations and Guidelines

Chromebook computers are assigned to all students (Grade 6-12) enrolled on a full-time basis to enhance learning. Chromebooks are to be returned as received, except normal wear and tear as determined by the District, at the conclusion of your 8th grade and/or 12th-grade year, or when requested by any school District official. The Unionville-Chadds Ford School District School Board Policy No. 815: Acceptable Use of the Internet and School Board Policy No. 224: School Property apply to all students and staff using Chromebooks, regardless of location. The assignment and use of a Chromebook is considered to be a privilege. Inappropriate use or neglect of a Chromebook, sleeve, charger, the Internet and/or any installed software could result in the loss of Chromebook privileges. Loss of privileges will not change classroom expectations and/or assignment completion.

Expectations for the Use of Student Chromebook Computers

Every student is responsible for the appropriate use of his or her Chromebook both at school and at home. The Chromebook is to be used for educational purposes only. Please review School Board Policy 815: Acceptable Use of the Internet for additional information.

- Consider your Chromebook like a pile of cash. Students are responsible for keeping track of the Chromebook and taking precautions to keep it safe. Make certain the locker is completely closed and locked when storing your Chromebook. If you store the Chromebook in a backpack, make certain the backpack is never left unattended.
- The top four repair requests for Chromebooks are: cracked casing, cracked screens; frayed charger cables; and beverage spills on keyboards. To avoid these issues:
 - o Do not place anything on the keyboard before closing the lid (i.e. pen, pencil, disks).
 - o Wrap the power cord properly.
 - o Do not eat or drink while using your Chromebook.
 - o When using USB storage devices or connecting the power cord to the Chromebook, carefully remove and attach these devices.
- It is expected that all Chromebooks will be fully charged at home for the start of the school day. Failure to charge the Chromebook is equivalent to not being prepared for class.
- It is expected that all students will bring their Chromebook to school with them EVERYDAY. Students who forget to bring their Chromebook to school will not be provided with a loaner.
- Cords, cables, and removable storage devices should be inserted carefully into the Chromebook.
- Students should not carry Chromebooks while the screen is open.
- Chromebooks must remain free of any writing, drawing, stickers or labels that are not the property of the District. Chromebook skins and covers are acceptable and encouraged and can be useful to distinguish Chromebooks from each other.

- Students must follow all copyright laws. Familiarize yourself with School Board Policy 814 – Copyright.
- Downloading unauthorized games, applications or software by students is NOT permitted.
- Downloading purchased music, or loading music from a purchased CD and/or personal photos onto the Chromebook is permitted. However, any personal information or material on the Chromebook is the sole responsibility of the student and should not interfere with Chromebook usage or schoolwork. The student is responsible for backing up any personal information, data, music, and photos.
- All software on District Chromebooks will be licensed, approved and installed by a District Computer Technician.
- Students should not loan the Chromebook to anyone (including family members) and should not share login or password information for any website or services.
- Do not lean on the top of the Chromebook when it is closed.
- Do not poke the screen.
- Clean dirty screens with an anti-static cloth. Do not use tissues, paper towels or any other kinds of material that will scratch the Chromebook screen.
- Always place the Chromebook in the District-provided sleeve, or similar protective case.
- Be careful not to drop or throw backpacks or Chromebook sleeves. The Chromebook will get damaged.
- When closing and storing the Chromebook in the sleeve/case, put the computer in sleep mode or turn it off to prevent overheating.
- If a student notices the Chromebook is running slow or functioning in an abnormal manner, report this through the district ticketing system, librarian, or district technician.
- Inappropriate language and materials used as screensavers and/or desktop images are not permitted on Chromebooks.

Expectation of Parent Responsibility:

- Supervise students' use of Chromebook at home.
- Discuss appropriate use of the internet at home.
- Ensure student is charging the device each night.
- Contact the school with any questions regarding maintenance or functionality of the device. Make sure only District personnel troubleshoot, diagnose, or repair the device. Do not allow 3rd party service vendors to handle, service, or repair.
- Parent will be responsible for replacement if there is evidence of intentional damage, negligence, or loss of the device.

Although the District routinely monitors District Internet use for violations of school rules or District policies, there are limitations on the District's ability to monitor all Chromebook use, especially off-campus. If students have reason to believe another student is using the District network or Chromebooks in a manner that violates School Board Policy 815: Acceptable Use of the Internet, or is using their Chromebook to bully or harass another Student, the issue should be brought to the attention of the school administration.

Chromebook Use

The District retains management and administrative rights regardless of option selected.

**** The due date to receive the signed contract and payment is Thursday, September 5, 2019.** If you do not pay through our online payment portal, both the contract and technology fee should be given to your child's **Advisory Teacher for Charles F. Patton Middle School** or your child's **homeroom teacher for Unionville High School**. If you are paying for the family, please send the check with the younger child's contract. All students **MUST** have their own signed agreement. **

For the 2019-20 school there is a \$50 technology fee (with a \$100 family cap) to cover the cost of the insurance and management of the Chromebook device. I understand that this fee entitles my child to have access to their Chromebook in school and at home during the school year and over the summer. At the conclusion of my child's time at Patton Middle School OR Unionville High School, I will return the device to UCFSD.

I agree and accept the terms of this agreement and student/parent contract. Please contact the school to speak with a building principal to discuss options if there are financial hardships. The contract is valid from August 26, 2019 - August 23, 2020.

Student Name

Student Signature

Date

Parent Name

Parent Signature

Date

Insurance Breakdown - Lenovo 500e Chromebook

| Repair | Without Insurance | With Insurance **First Incident Free |
|-----------------------------|---------------------------------------|---|
| Replace Entire Chromebook * | \$292.00 | \$292.00 |
| Replace Screen** | \$80.00 | \$40.00 |
| Replace Keyboard/Touchpad** | \$55.00 | \$27.50 |
| Replace Power Cable/Charger | \$30.00 | \$15.00 |
| Replace Case* | \$21.00 | \$21.00 |
| Other Parts** | Responsible for 100% of district cost | Responsible for 50% of district cost |

*Note: Lost Chromebook, Case will be billed at full price regardless of insurance

*Note: Pricing applies to the Lenovo 500e Chromebook

Insurance Breakdown - Dell Chromebook 11

| Repair | Without Insurance | With Insurance **First Incident Free |
|-----------------------------|---------------------------------------|---|
| Replace Entire Chromebook * | \$230.00 | \$230.00 |
| Replace Screen** | \$50.00 | \$25.00 |
| Replace Keyboard/Touchpad** | \$35.00 | \$17.50 |
| Replace Power Cable/Charger | \$25.00 | \$12.50 |
| Replace Case* | \$17.00 | \$17.00 |
| Other Parts** | Responsible for 100% of district cost | Responsible for 50% of district cost |

*Note: Lost Chromebook, Case will be billed at full price regardless of insurance

*Note: Pricing applies to the Dell Chromebook 11

Insurance Breakdown - Lenovo 300e Chromebook

| Repair | Without Insurance | With Insurance **First Incident Free |
|-----------------------------|---------------------------------------|---|
| Replace Entire Chromebook * | \$255.00 | \$255.00 |
| Replace Screen** | \$60.00 | \$30.00 |
| Replace Keyboard/Touchpad** | \$40.00 | \$20.00 |
| Replace Power Cable/Charger | \$30.00 | \$15.00 |
| Replace Case* | \$21.00 | \$21.00 |
| Other Parts** | Responsible for 100% of district cost | Responsible for 50% of district cost |

*Note: Lost Chromebook, Case will be billed at full price regardless of insurance

*Note: Pricing applies to the Lenovo 300e Chromebook

Insurance Breakdown - Lenovo 100e Chromebook

| Repair | Without Insurance | With Insurance **First Incident Free |
|-----------------------------|---------------------------------------|---|
| Replace Entire Chromebook * | \$183.00 | \$183.00 |
| Replace Screen** | \$50.00 | \$25.00 |
| Replace Keyboard/Touchpad** | \$35.00 | \$17.50 |
| Replace Power Cable/Charger | \$25.00 | \$12.50 |
| Replace Case* | \$21.00 | \$21.00 |
| Other Parts** | Responsible for 100% of district cost | Responsible for 50% of district cost |

*Note: Lost Chromebook, Case will be billed at full price regardless of insurance

*Note: Pricing applies to the Lenovo 100e Chromebook