

Mission Statement

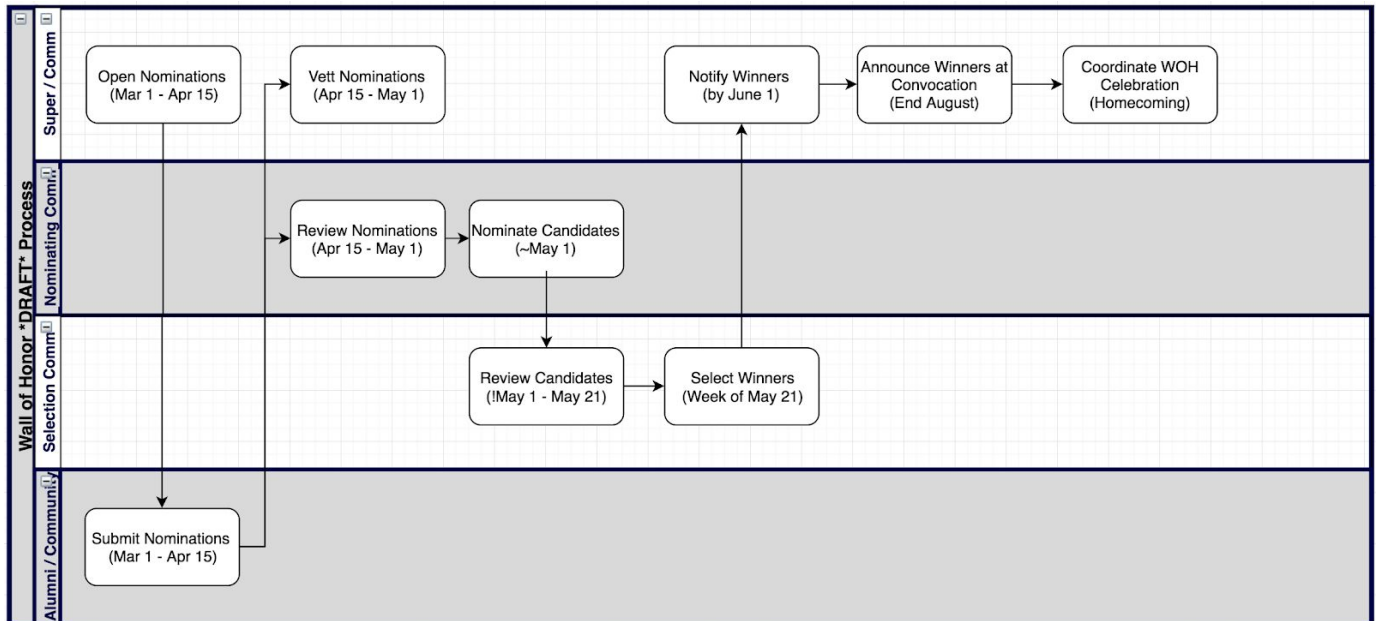
To perpetuate our tradition of excellence and inspire current students, outstanding alumni are selected annually for Wall of Honor recognition. The purpose of this prestigious award is to recognize Unionville-Chadds Ford School District alumni for their lifetime achievements.

Overview

The Unionville-Chadds Ford School District values the contributions its alumni make to the world after graduation. Beginning in the 2018-19 school year, the Superintendent's office and District Communications will manage the Wall of Honor (WOH) recognition process. Anyone can nominate a candidate for WOH recognition, during a Spring nomination period. A nominating committee, appointed to a one-year term by the superintendent, and comprised of representatives from the district and community will review the nominations and narrow them down to a reasonable number (6-8), while a voting committee will determine the winners (2-3) from the nominations. WOH winners will receive year-round recognition on an actual wall at the high school and in-person recognition during Homecoming weekend.

See the process diagram, role description and process step descriptions below for more details.

Wall of Honor Process*



*Note that for 2018, we will operate under a compressed timeline with the following date milestones:
 Nomination window: 4/16/2018 - 5/11/2018
 Nomination meeting: 5/14/2018
 Selection meeting: 5/21/2018

Roles:

Role	Description
WOH Coordinators	Representatives from the superintendent’s and communications offices will manage the WOH recognition system from beginning to end and should be the primary point of contact. These representatives will be clearly identified on the WOH website.
Nominating Committee	<p>Responsible for narrowing down the list of nominations to roughly 5-6 to be considered by the Selection Committee. The Nominating Committee shall include the following personnel:</p> <ul style="list-style-type: none"> - Superintendent - Board Member (Communications liaison?) - UHS Principal - Communications Department Representative - One Elementary Principal - Education Association Representative
Selection Committee	<p>The selection committee chooses WOH winners for the year. This committee shall include the following personnel:</p> <ul style="list-style-type: none"> - Up to 6 former WOH members, previous year’s winners plus three from all other years, to rotate every year - All UCF Principals - 3 current and 3 retired staff members from different buildings - 3 students (at least 1 Junior and 1 Senior) - likely Junior and Senior class presidents and school board representative - 1 board member - 1 District Office Administrator - 1 member of the community
Alumni / Community	UCFSD Communications shall inform Alumni and the Community that nominations are open by press release in local media, known alumni social media groups, newsletter and website articles. Alumni and the Community may nominate candidates using a form accessible from the district website.

Process Steps:

Process Step	Description
Open Nominations	UCFSD Communications shall inform Alumni and the Community that nominations are open by press release in local media, known alumni social media groups, newsletter and website articles.
Submit Nominations	<p>Alumni, staff and the community may nominate candidates using a form accessible from the district website.</p> <p>Criteria:</p> <ul style="list-style-type: none"> ● Candidates must be Unionville-Chadds Ford School District graduates ● must have graduated at least five (5) years prior to the nomination ● must have attained a high level of achievement in at least one of the following areas: <ul style="list-style-type: none"> ○ personal and/or professional life ○ community/humanitarian service ○ lifelong commitment to educational excellence. <p>Multiple nominations of the same candidate shall be considered a single nomination and the full content of the multiple nominations shall be considered in the determination of the qualifications of the candidate. No additional consideration or weight shall be given to candidates receiving multiple nominations over candidates receiving a single nomination.</p> <p>Nominees not inducted will be reconsidered for up to five years. Nomination papers will be kept on file at the Schools District office for a minimum of five years.</p> <p>After five years, nominations must be resubmitted and will be considered annually by the selection committee along with new nominations.</p> <p>The nominator must gather pertinent information on the nominee and inform them of such; so as to make sure they are willing to receive the award if selected. The nominator will be responsible to meet the deadlines set forth by the committee.</p> <p><i>Nominees will not be discriminated against on the basis of race, creed, religion, sex, nationality, disability, economic status or marital status. The award may be bestowed posthumously. The Unionville-Chadds Ford School District Wall of Honor Committee retains the right to remove names from the Wall of Honor.</i></p>

Vett Nominations	WOH Coordinators vett nominations. The accuracy of nominations is subject to verification by the WOH Coordinators.
Review Nominations	Members of the nominating committee should review nominations prior to the nominating meeting, sending questions about nominations to the WOH Coordinators prior to the nomination meeting.
Nominate Candidates	Members of the nominating committee meet in order to identify roughly 5-6 candidates to send forward to the selection committee.
Review Candidates	Members of the selection committee should review nominations prior to the selection meeting, sending questions about nominations to the WOH Coordinators prior to the selection meeting.
Select Winners	<p>Members of the nominating committee meet in order to identify 2-3 WOH winners for the year. This meeting will be held in person at the district office and participants can dial in to the meeting via conference call. Voting will be managed such that those dialing in can still place a vote.</p> <p>Nominees for induction must have a $\frac{2}{3}$ vote from the WOH Selection Committee members who vote.</p>
Notify Winners	The Superintendent shall notify winners by mid-June so they can have the opportunity to make plans to travel to UCFSD for recognition during homecoming weekend.
Announce Winners	The Superintendent will announce winners at teacher convocation at the end of August each school year.
Coordinate WOH Recognition	UCFSD will recognize winners during homecoming festivities each year.

**Note that additional meetings may be called and processes / policies adjusted as reasonably needed to accommodate the work of the two committees.